

County of Los Angeles  
**DEPARTMENT OF PUBLIC SOCIAL SERVICES**

12860 CROSSROADS PARKWAY SOUTH • CITY OF INDUSTRY, CALIFORNIA 91746  
Tel (562) 908-8400 • Fax (562) 695-4801



SHERYL L. SPILLER  
Director



Board of Supervisors  
GLORIA MOLINA  
First District  
MARK RIDLEY-THOMAS  
Second District  
ZEV YAROSLAVSKY  
Third District  
DON KNABE  
Fourth District  
MICHAEL D. ANTONOVICH  
Fifth District

March 25, 2014

**TO:** Each Supervisor

**FROM:**   
Sheryl L. Spiller, Director

**SUBJECT: NOTICE OF INTENT TO EXECUTE AMENDMENT THREE TO THE WELFARE-TO-WORK VOCATIONAL INTERMEDIARY AND DIRECT SERVICES CONTRACT WITH THE CITY OF INGLEWOOD**

As stipulated in the motion by Supervisors Knabe and Ridley-Thomas adopted by the Board on November 12, 2013 (Attachment I), I intend to execute an amendment to the above-referenced contract number WTW13-001. As authorized in the motion, Amendment Three will provide funding for expanded subsidized employment for CalWORKs participants, as well as, Transitional Aged Youth (TAY) served by the Departments of Children and Family Services (DCFS), Probation, and Public Social Services (DPSS) for Fiscal Year (FY) 2014-15. Amendment Three will also increase CalWORKs Single Allocation funding for classroom job training for FY 2013-14, as authorized by the January 29, 2013 Board Letter (Attachment II).

Services for adults under this contract are funded by CalWORKs Single Allocation and Expanded Subsidized Employment (ESE) funds. Services for DCFS, Probation, and DPSS youth (TAY) are funded by Single Allocation, Chafee, and DPSS Fraud Incentive funds.

The increased amounts included in Amendment Three are as follows:

<u>County FY</u>	<u>Single Allocation</u>	<u>ESE</u>	<u>TAY</u>	<u>Total Increase</u>
2013-14	\$2,000,000			\$ 2,000,000
2014-15		\$37,300,000	\$1,612,540	\$38,912,540
<b>TOTAL</b>	<b>\$2,000,000</b>	<b>\$37,300,000</b>	<b>\$1,612,540</b>	<b>\$40,912,540</b>

County Counsel approved the amendment as to form. In ten days, absent any concerns from your office, we will proceed to execute the amendment.

If you have any questions or require additional information, please contact me, or your staff may contact Elizabeth Garcia, Assistant Director, at (562) 908-8622.

SLS:KSJ:mm

Attachments

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors  
Deputy Chief Executive Officer

*"To Enrich Lives Through Effective And Caring Service"*

AGN. NO.

**SUBSTITUTE MOTION BY SUPERVISORS MARK  
RIDLEY-THOMAS AND DON KNABE**

**NOVEMBER 12, 2013**

**EXPANSION OF SUBSIDIZED EMPLOYMENT PROGRAMMING**

In May 2009 through September 2010, the Los Angeles County (County) Department of Public Social Services (DPSS) led the nation's efforts to provide employment opportunities to disadvantaged adults and youths through the use of the Temporary Assistance to Needy Families (TANF) Emergency Contingency Fund. With over 10,000 subsidized jobs generated, DPSS became the solution so desperately needed by thousands of the County's most needy families seeking job opportunities during the nation's economic downturn. Through a smaller-scale program, DPSS has continued its subsidized employment program, creating jobs that provide participants the skills and experience needed for economic and social advancement.

The final adopted fiscal year 2013-14 State budget allocated additional funding to counties to expand subsidized employment programs as one of the ongoing Welfare-to-Work early engagement strategies. This Expanded Subsidized Employment funding may be utilized for subsidized wages and operational costs including the cost of over-

-MORE-

**MOTION**

MOLINA \_\_\_\_\_

YAROSLAVSKY \_\_\_\_\_

KNABE \_\_\_\_\_

ANTONOVICH \_\_\_\_\_

RIDLEY-THOMAS \_\_\_\_\_

**SUBSTITUTE MOTION BY SUPERVISORS MARK RIDLEY-THOMAS AND DON  
KNABE  
NOVEMBER 12, 2013  
PAGE 2**

seeing the program, developing work sites, and providing training to participants. It is estimated that this will allow the creation of 1,800 additional subsidized employment jobs in FY 2013-14. For FY 2013-14, Los Angeles County's Expanded Subsidized Employment allocation is \$10.8 million, and is estimated to be \$21.6 million annually in FY 2014-15 and beyond, since the State Budget only includes half-year funding for FY 2013-14.

In response to direction from the Board of Supervisors on June 24, 2013, DPSS developed a plan to take full advantage of any funding available for the purpose of subsidized employment. In order to implement that plan and expand programs as allowed by the State, an expeditious amendment is required for the current contract between DPSS and the City of Inglewood which is scheduled to expire on February 29, 2016.

**WE THEREFORE MOVE THAT THE BOARD OF SUPERVISORS:**

1. Delegate authority to the Director of the Department of Public Social Services (DPSS) to prepare and execute amendments to its Welfare-to-Work Vocational Intermediary and Direct Services contract (#WTW13-001) with the City of Inglewood to reflect: (1) Expanded Subsidized Employment funding for FY 2013-14, 2014-15, and 2015-16, as it becomes available from the State; and (2) funding from DPSS and DCFS for subsidized employment for Probation and DCFS youth and other transition age youth.

**SUBSTITUTE MOTION BY SUPERVISORS MARK RIDLEY-THOMAS AND DON  
KNABE  
NOVEMBER 12, 2013  
PAGE 3**

2. Direct the Director of DPSS to notify the Board of Supervisors in writing within ten days prior to the execution of any such contract amendment.

**###**



SHERYL L. SPILLER  
Director

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**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

Board of Supervisors  
GLORIA MOLINA  
First District  
MARK RIDLEY-THOMAS  
Second District  
JEWYAROSLAVSKY  
Third District  
DON KNABE  
Fourth District  
MICHAEL D. ANTONOVICH  
Fifth District

January 29, 2013

19 January 29, 2013

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Supervisors:

**APPROVAL TO TRANSFER THE GREATER AVENUES FOR INDEPENDENCE VOCATIONAL  
INTERMEDIARY AND DIRECT SERVICES CONTRACT FROM THE CITY OF HAWTHORNE TO  
THE CITY OF INGLEWOOD  
(ALL DISTRICTS - 3 VOTES)**

**SUBJECT**

The Department of Public Social Services (DPSS) requests approval to execute a new contract with the City of Inglewood for Welfare-to-Work (WtW) Vocational Intermediary and Direct Services and to terminate the Greater Avenues for Independence (GAIN) Vocational Intermediary and Direct Services Contract with the City of Hawthorne.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Approve and instruct the Director of DPSS or her designee, to terminate for convenience, the GAIN Vocational Intermediary and Direct Services Contract with the City of Hawthorne no sooner than February 28, 2013. The Director or her designee will notify the Board and Chief Executive Office (CEO) in writing within ten business days after the contract's termination.
2. Approve and instruct the Director of DPSS or her designee, to execute a contract, in substantially similar form to Exhibit II, with the City of Inglewood for WtW Vocational Intermediary and Direct Services to WtW participants effective March 1, 2013, or upon the DPSS Director's approval, whichever is later through February 29, 2016. The three-year contract will have an estimated cost of \$26.9 million, funded with CalWORKs Single Allocation, Targeted Assistance Discretionary Grant and Department of Children and Family Services (DCFS) Chafee Foster Care Independent Program Federal Grant. This contract with the City of Inglewood includes the services previously provided by the City of Hawthorne for CalWORKs GAIN participants, and expands services to include non-CalWORKs refugees and DCFS Independent Living Program (ILP) eligible participants.

through February 2016 is \$5.4 million. There is no net County (NCC) cost impact after the required Maintenance of Effort (MOE) is met.

Services to non-CalWORKs refugees are funded by the Targeted Assistance Discretionary (TAD) Grant, which is 100 percent federally funded. There is no NCC. The estimated amount for the services is \$181,377 for the period of March 1, 2013 through September 30, 2013.

The DCFS Chafee Foster Care Independent Program Federal Grant will fund up to \$1.3 million in services to DCFS ILP eligible participants effective March 1, 2013 through June 30, 2015.

Funding for FY 2012-13 is included in the Adopted Budget. Funding for future fiscal years will be included in the Department's annual budget requests.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The contract will not result in the unauthorized disclosure of confidential information and will be in full compliance with federal, State and County regulations.

The contract provides for termination by the County with a 30 calendar day written notice prior to termination, should termination be in the County's best interest.

County Counsel and CEO have reviewed this Board letter and County Counsel has approved Exhibit II as to form. Contractor is in compliance with all Board, CEO and County requirements.

#### **CONTRACTING PROCESS**

Under the new WtW Vocational Intermediary and Direct Services Contract, the City of Inglewood, serving as the administrative entity for the SBWIB, will continue to develop and maintain service provider directories accessed by GAIN Services Workers and Refugee Employment Program Case Managers to refer WtW participants to vocational education training activities and mental health, substance abuse and domestic violence services. The SBWIB will also continue to identify and maintain a directory of Community Service and Work Experience providers and will continue to act on Workers Compensation issues in regards to participants who are injured in these activities.

On March 4, 2003, the Board approved the implementation plan for the TSE Program which provides WtW participants with paid work experience, on-the-job training and vocational classroom training. On February 27, 2007, the Board expanded the TSE program to include Work Study in Public Agencies to enable participants, enrolled in community colleges, to participate in the Work Study Program in a public agency position related to their course of study. On March 13, 2012, the Board approved the current GAIN Vocational Intermediary and Direct Services Contract with the City of Hawthorne for the period of April 1, 2012 through March 31, 2015.

Board approval of the recommended actions will effectuate a new contract with the City of Inglewood and expand the eligible populations to include non-CalWORKs refugees and DCFS ILP eligible participants. DPSS is confident that City of Inglewood/SBWIB will provide a satisfactory level of service and meet performance expectations.

California Department of Social Services Purchase of Service Regulations state that contracts may be negotiated without formal advertising for any service rendered by a local government agency, public university, public college or other public educational institution. In accordance with the Board